

Prevention Committee Charter

1. Introduction and Statement of Purpose

The Ohio Association of County Behavioral Health Authorities approved the establishment of a Prevention Committee on March 30, 2004. The purpose of the Prevention Committee is to

- Examine public policy approaches to prevention and the impact of taxation and other public initiatives;
- Promote integration of prevention strategies and initiatives across AoD, MH, justice systems, Family and Children First, child welfare, education and health and human services systems;
- Identify and address board, state and national level issues relating to best practices, needs assessment, planning, training, standards, MACSIS and ODADAS' special prevention projects, MACSIS and prevention programs; and,
- Formulate position statements on prevention issues.

2. Committee Organization

The Executive Council is responsible for appointing the chairperson of the Prevention Committee. The chairperson must be a Board Executive Director and member of the Ohio Association of County Behavioral Health Authorities. Other members include:

- Board Executive Directors or their designated staff member;
- A representative from ODADAS;
- A representative from ODMH;
- A representative from other systems and advocacy organizations as appropriate.

Representatives of affiliated agencies or organizations may be invited to attend and participate in general meetings; however, they shall have no voting privilege.

The Prevention Committee will meet at least quarterly.

3. Committee Responsibilities

The Committee shall accept assignments from the Association's Executive Council and the Divisions. In the event that the committee determines it would like to take on a specific task, it must first seek the approval of the Executive Council.

The Committee, when appropriate, shall establish subcommittees to carry out its purpose.

The Chairperson shall provide a report of the Committee's work at the General Membership meetings.

Any position statement or other documentation that are to be brought before the committee for a vote, must be sent out to the full committee at least seven days in advance, or have been discussed in prior meetings so that members have an opportunity to review the document(s) and discuss them internally with their respective Board Director(s). If such documentation is not presented to committee members at least seven days in advance of a meeting, it may be brought before the committee for discussion purposes, but a vote to approve to cannot occur until the next meeting of the committee.

IV. Staff Association Responsibilities

A member of the OACBHA staff shall be present at each meeting. Association staff will be responsible for keeping members informed of current activities and/or initiatives that the Association might be involved with and that have a direct or indirect impact on the work of the Committee.

Association staff shall be responsible for maintaining minutes at each meeting, and to circulate the minutes to the full membership within seven days of Prevention Committee meetings.